

# Expression of Interest (Eoi)

**For the preparation of Supplementary District Survey Reports for the District Pathankot, Punjab in compliance with Sustainable Sand Mining Management Guidelines, 2016 and Enforcement & Monitoring Guidelines for Sand Mining, 2020**


**Issued by MOEF&CC**

Event	Date	Time
Last date for Receipt of Eoi	14-12-2023	5:00 PM

**Executive Engineer Drainage-cum-District Mining Officer,  
Pathankot**


**Member Secretary, Sub Division Committees in the District  
Pathankot, Punjab**

**Contact no. +91-94634-64400**


  
Executive Engineer/Pathankot.  
Drainage-cum-Mining &  
Geology Division,WRD,  
Punjab Pathankot.

**Email: [xenminingpathankot2022@gmail.com](mailto:xenminingpathankot2022@gmail.com)**

1. **Background: District Mining Officer, Pathankot, Punjab** (Client), India, being Member Secretary for the Sub-Division Committees in the district Pathankot, invites expression of interest from consulting firms/consultants preferably NABET accredited for the preparation of District Survey Reports for the District Pathankot in the State of Punjab as per Sustainable Sand Mining Management Guidelines, 2016 and Enforcement & Monitoring Guidelines for Sand Mining, 2020 issued by MOEF&CC and as per various directions issued by Hon'ble Supreme Court of India, Hon'ble High Court and Hon'ble National Green Tribunal, from time to time.
2. **Objectives of EoI:** The Ministry of Environment, Forest and Climate Change has made it mandatory that District Survey Reports (DSRs) shall be prepared as per their guidelines 2016 and 2020 and no Environment Clearance shall be granted without duly approved DSR by the competent authority i.e. SEIAA. In the year 2016, the DSRs were prepared and approved by the District Environment Impact Assessment Authorities (DEIAA) with concerned Deputy Commissioner as its chairman. But Hon'ble National Green Tribunal (NGT) vide its orders dated 13.09.2018 had dissolved the DEIAA and further vide its orders dated 14.10.2020 directed that the DSRs shall now be prepared by the NABET accredited consultant and DC shall forward the same to SEIAA for its approval. Further, the Hon'ble Supreme Court of India vide its order dated 10.11.2021 in Civil Appeal No. 3661-3662 has directed that the draft DSRs shall be prepared by the Sub - Divisional Committees consisting of the Sub - Divisional Magistrate, officers from Irrigation Department, State Pollution Control Board or Committee, Forest Department, Geological or mining officer by undertaking site visits and by using modern technology. The SEIAA, Punjab in its meeting held on 12.04.2022 has recommended that since the preparation of DSR is an elaborate technical and scientific exercise, a NABET accredited consultant may also be associated by the District Committees to guide and assist them in this regard. Further, in view of the limited time available before the onset of monsoon for conducting pre-monsoon study and survey of the rivers, present EoI is being floated to finalize the cost of DSR preparation by way of taking sealed quotations.
3. The details of rivers flowing in the district Pathankot are given in **Annexure-I**.
4. All Companies/Agencies/Firms registered in India, fulfilling the Eligibility Criteria given at **Annexure-II** can apply in the letter of proposal in the prescribed format.

  
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5. The timeline for getting the supplementary DSR approved from SEIAA, Punjab shall be up to 31.01.2024. To achieve the objective within given time frame and as per Guidelines standards, Consortium may be allowed.
6. Conditions under which Eol is issued:
  - a. This Eol is not an offer and is issued with no commitment.
  - b. Deputy Commissioner, Pathankot reserves the right to withdraw/cancel the Eol and change or vary any part thereof at any stage.
  - c. Deputy Commissioner, Pathankot also reserves the right to disqualify any party, should it be so necessary at any stage.
  - d. Any further action pursuant to this Eol shall ultimately be determined by Deputy Commissioner, Pathankot at its sole discretion.
  - e. No agreement, conversation, commitment either in writing or verbal or in any other form made by any official, agent or Government employee shall affect or modify any of the terms of this Eol and shall not be binding on Deputy Commissioner, Pathankot, unless such action is by way of Official Communication in writing executed by the duly Authorized Officers for the Deputy Commissioner, Pathankot.
  - f. Neither the Applicant nor any of the Applicant's representatives shall have any claims whatsoever against Deputy Commissioner, Pathankot or any of their respective officials, agents or employees arising out of, or relating to this Eol or these procedures (other than those arising under a definitive agreement with the Applicant in accordance with the terms thereof).
  - g. Applicants who are found to canvass, influence, or attempt to influence in any manner the qualification of selection process, including without limitation, by offering bribes or other illegal gratification, shall be disqualified from the process at any stage and is liable to be barred from the prospective Tender if any that may evolve from the Eol.
  - h. Each Applicant shall submit only one proposal and if more than one proposal received, both the proposal will be rejected.
  - i. Participation in this Eol or any further discussion consequent to the submission of proposal by any party would not cast any obligation on Deputy Commissioner, Pathankot to allot any work.


  
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## Scope of Work

1. Preparation of Supplementary District Survey Report for district Pathankot.
2. Preparation of Supplementary DSR should be done as per the procedure and the parameters lay down under the Sustainable Sand Mining Management Guidelines-2016 and Enforcement & Monitoring Guidelines for Sand Mining-2020 read in sync with each other.
3. Preparation of Supplementary DSR of other minor minerals should be carried out as per format prescribed by the MoEF&CC, Gol vide Notification dated 25July2018.
4. In preparation of Supplementary DSR of other minor minerals including Sand, various guidelines and direction given by Hon'ble Supreme Court, NGT, MoEF&CC, Gol and SEIAA Punjab shall be strictly adhered to.
5. Supplementary District Survey Report (Supplementary DSR) shall be submitted to Deputy Commissioner Pathankot for verification and needful action.
6. The Deputy Commissioner, Pathankot will verify the Supplementary DSR only in respect of the relevant facts pertaining to the physical and geographical features of the district which shall be distinct from the scientific findings based on the parameters prescribed in the Guidelines-2016 & 2020. After such verification, the Deputy Commissioner shall forward the Supplementary DSR for examination and devaluation by the State Expert Appraisal Committee(SEAC) having regarded to the fact that the SEIAA comprises of technical/scientific experts.
7. The SEAC after appraisal of the report shall forward it to the SEIAA for consideration and approval if it meets all scientific/technical requirements.
8. DSR approved by the SEIAA shall be taken as final outcome of the Agency.
9. Any modification/ correction if required and asked to do after scrutiny of Supplementary District Survey Report (DSR) at various levels shall be done under time limit by the agency.

**Payment Schedule-** Payment of Supplementary DSR prepared by the agency will be made in stages given below-

- a. 30% on submission of Draft DSR to DC.
- b. 30% on submission of DSR to SEIAA.
- c. 40% on the approval of DSR by SEIAA.

  
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## General Terms and Conditions

### **A Preparation of Application:**

1. The application and accompanying information shall be complete and strictly as per requirements in this Notice inviting EoI.
2. The bidder is expected to examine all instructions, terms, and conditions of the document. Failure to furnish all information required by the bidding document for submission of a bid not responsive to the bidding document in every respect will be at the bidder's risk and may result in rejection.
3. If any information furnished by the bidder is found to be false or fabricated or bogus, his application will be disqualified.
4. Applications and all related correspondence and documents in relation to the EoI shall be in the English language.
5. Every page of the document shall necessarily contain page numbers and will be initialized by the authorized representative.
6. Erasing and overwriting shall be provided in the application. If corrections are to be made, the part to be corrected shall be neatly rewritten and duly attested by the person signing the application.
7. Applications that are incomplete or not in prescribed format or conditional in nature shall be rejected.
8. If any clarification is required, the same should be obtained before the submission of the application.
9. An application shall necessarily include the following:
  - Application Letter
  - Details of Applicant
  - All documents pertaining to the Eligibility Criteria.
  - Audited Financial Statement, Annual reports (if applicable) and Income Tax Returns for the last 3 financial years (2019-20, 2020-21& 2021-22).
  - Authorization letter
  - Power of Attorney
  - Declaration against Blacklisting
  - A checklist of documents

### **B. Submission of Application:**

A hard copy of the application with all the requisite documents, duly signed (with seal) by the authorized signatory on every page shall also be submitted before the last date of submission to the Executive Engineer Drainage-cum-District Mining Officer, Pathankot.

  
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Drainage-cum-Mining &  
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Period of Validity of Applications:

Application shall be valid for a period of one month from the last date of submission of application.

**C. Right to Accept/Reject Applications:**

- (i) The techno-commercial bids shall be evaluated by a committee. After evaluation of the techno-commercially qualified bidder, eligible bidder will be given work order.
- (ii) District Mining Officer reserves the right to accept or reject any application and to annul the entire Empanelment Process and reject all applications at any time prior to empanelment of the Agencies without entering any liability for any obligation to inform the affected applicant of the ground of its action.

**D. Cancellation of Empanelment:**

If the performance of any Agency empanelled for the work is found unsatisfactory interalia vis-a-vis the scope of work means and hearing or it fails to meet or comply with the terms of the empanelment and/or any guideline or direction issued by the Deputy Commissioner, Pathankot or other Statutory Bodies from time to time within the frame of Scope of Work, the Deputy Commissioner reserves the right to cancel the work order after giving an opportunity of hearing.

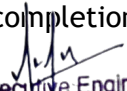
**E.** For resolution of any dispute, which may arise here under this project due to such action of the bidder or due to such orders of the District Administration, appeal against such orders can be made as given below-

1. To the Director Mining, against orders of District Administration,
2. To Arbitrator by invoking arbitration clause of contract, against orders of Director Mining.

**F. Performance Security:**

The successful bidder shall have to submit the Performance Security Deposit in the form of Bank Guarantee. Performance security deposit shall be 20% of the contract value excluding the taxes. The performance security deposit shall be returned after completion of the warranty period to the satisfaction of the Deputy Commissioner, Pathankot and satisfactory performance of the work. The performance security deposit shall be for due and faithful performance during the warranty period and is liable for forfeiture in the following cases:

- i. If the successful bidder denies under taking the work after issuance of work order,
- ii. If the successful bidder abandons the work before its completion, or

  
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- iii. If the work performed by the successful bidder is not in terms with the scope of work.
- iv. An equivalent part of the performance security deposit shall be forfeited which had been paid to the Agency as per Terms of Payment in any phase of work, but the respective DSR could not be approved by the Statutory Body on account of non-compliance of the Agency.

**G. Clarifications/Quarries:**

1. The applicants may seek clarification or request further information regarding the notice inviting expression of interest through official Email of District Mining Officer, Pathankot i.e xenminingpathankot2022@gmail.com and it should clearly bear the following subject line:“Queries for clarification/additional information under Notice no.....for EoI”
2. O/o District Mining Officer, Pathankot shall endeavour to respond to the queries as required. However, it reserves the right to not respond to any question or provide any clarification in its sole discretion and nothing in this notice inviting Expression of Interest shall be taken or read is compelling or requiring O/o District Mining Officer, Pathankot to respond to any question or to provide any clarification.

**H. Amendment of this Notice inviting EoI:**

At any time prior to the due date, the District Mining Officer, Pathankot for any reason, modify this Notice inviting Expression of Interest by the issuance of addenda/corrigendum.

  
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## Letter of Proposal

(On Applicant's letterhead)

(Date and Reference)

To

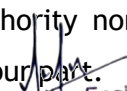
District Mining Officer,  
District Pathankot, Punjab

Sub: Application for Submitting Expression of Interest for Preparation of District Survey Report (DSR) for the district Pathankot, Punjab.

Reference: Notice inviting Expression of Interest vide Notice No.....

Dear Sir,

1. With reference to your Expression of Interest dated....., I/we, having examined all conditions and understood their contents, hereby submit our quotation for the captioned project. The proposal is unconditional and unqualified.
2. I/We certify that all information provided is true and correct and all documents accompanying such Proposal are true copies of their respective originals.
3. I/We understand that this application is made for the express purpose of Agencies for the afore said Project.
4. I/We shall make available to the District Mining Officer any additional information they may deem necessary or require for supplementing or authenticating the Proposal.
5. I / we declare that I/ we have cleared all our statutory dues including GST and EPF as on date of this application
6. I/we hereby acknowledge that if I submit or produce any document and it is discovered subsequently that such document was false or incorrect then I we shall be liable under all applicable laws.
7. I / we declare that I/ we have examined the notice inviting Eol and have no reservation there to, including any amendment issued by District Mining Officer, Pathankot vide corrigendum / addendum from time to time.
8. I /we have not directly or indirectly or through an agent engaged or indulged in any corrupt practices, fraudulent practice, coercive practice, undesirable practice, or restrictive practice in respect of any tender for empanelment or request for proposal issued by or any agreement entered into Government of Punjab or any other public sector enterprises or any government Centre or State.
9. I/We certify that in the last three years, we have neither failed to perform on any Agreement, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Applicant, nor been expelled from any project or Agreement by any public authority nor have had any Agreement terminated by any public authority for breach on our part.
10. I / we declare that a Power of Attorney (PoA) in favour of the authorized signatory to

  
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sign and submit this Proposal and documents is attached here within Appendix...

11. I/we acknowledge the right of District Mining Officer to reject our application without assigning any reason or otherwise and hereby waive to the fullest extent permitted by applicable law our right to challenge the same on any account whatsoever.
12. I/We agree and undertake to abide by all the terms and conditions of the Expression of Interest.

In witness thereof, I/we submit this letter forming part of our proposal under and in accordance with the terms of the Notice inviting EoI.

Yours faithfully,

(Signature, name, and designation of the authorized signatory) (Name and seal of the Applicant/Lead Member)

  
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## Applicant's Profile

*(On the letterhead of application)*

1. Name of the Applicant:
2. Name of Proprietor/Partners/Director:
3. Address of the Firm with e-mail, mobile details:
4. GST Registration details (with certified Copies):
5. Permanent Income Tax Number (PAN) and Income Tax Circle:
6. Power of Attorney (with certified Copies):
7. Applicant should submit Notarized Certificate that Company/Firm/Individual has not been blacklisted in the past by any organization.
8. Tenderer's Bank Account Details:
9. Address of the Registered Office:
10. CONTACT NO.  
Telephone:  
Mobile:  
Email Id:
10. Registration & Incorporation particulars of the firm (with certified Copies):
11. Previous Experience with Govt. & Other Agency of any (with copies)-


I/ We hereby declare that the information furnished above is true

and correct.

Place:

Date:


Signature & Seal of the  
Applicant

  
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## Annexure-I

Details of the Major Rivers flowing in the District Pathankot.

Sr. No.	Name of the River	Approximate Length (in KM)	Average width (in Meters)
1.	Ravi	35	As per site
2.	Ujh	18	As per site
3.	Chakki	33	As per site
4.	Beas	1	As per site
5.	Sauns Khad	12	As per Site


  
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## Annexure-II

### Eligibility Criteria

Sr. No.	Requirement	Criteria	Requisite Documents
1	Legal Entity	<p>The bidder should be a Proprietorship Concern or Partnership Firm registered under Partnership Act, 1932 or a Limited Liability Partnership under the LLP Act, 2008 or a Company registered under Companies Act of India.</p> <p>The Bidders must have PAN and be registered under GST Act.</p>	<p>a. Certificates of Incorporation b. Memorandum and Articles of Association c. Registration Certificates (in case of partnership/LLP) d. GST Registration Certificate e. PAN</p>
2	Technical Capability/work experience	<p>The firm should have qualified technical person and should have Accreditation from National Accreditation Board of Education and Training / Quality Control Council of India in terms of O.M.of MoEF &amp; CC dated 16/03/2010.</p> <p>Bidder should have successfully executed atleast 03 District Survey Reports (DSR)/Replenishment studies as per MoEF &amp; CC Guidelines 2016 &amp; 2020 for any minor mineral, preferably Sand for any State of India duly approved by the Competent Authority of the respective State</p>	<p>Proof of Accreditation from QCI/NABET Detail of qualified individual.</p> <p>Copies of Work Order copies of Agreement Copies of DSR/replenishment studies Copies of final approval of the DSR/replenishment studies by the competent authority</p>
3	Turnover	<p>The bidder should have a minimum Average Annual Turnover of total Rs 1.50 Crore in the last three financial years 2018-19, 2019-20 &amp; 2020-21.</p>	<p>Copies of Audited Financial Statements for the financial years 2018-19, 2019-20 &amp; 2020-21.</p>
4	Net worth	<p>The bidder should have positive net worth in the last 3(three) financial years.</p>	<p>Net worth Certificate from Practicing Chartered Accountant</p>
5	Blacklisting	<p>The bidder must not be blacklisted by any Central/State Govt./or Central/State PSU or Autonomous Body</p>	<p>Self-certification by authorized signatory in prescribed format in (Annexure-V)</p>
6	Experience	<p>The bidder must have experience of a minimum of 5 years of working with atleast 3 years of working for Government/CPSU/SPSU Projects.</p>	<p>Self -certification in the form as given in Section 5</p>
7	ITRs	<p>The bidder must have filed Income Tax Returns for the last three financial years 2018-19, 2019-20 &amp; 2020-21.</p>	<p>Copies of ITRs</p>

- Note:
1. The above information must be supported by essential documentary evidence.
  2. The above eligibility criteria shall also be applicable on the individual entities of the consortium, if any.

  
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**Financial Strength of the Applicant**  
(On the letter head of application)


**(Detail Information of last three financial years i.e., FY 2018-19, FY 2019-20 & FY 2020-21)**

Sl. No.	Fin. Yr.	Annual Net Profit (Profit After Tax)	Annual Gross Profit (Profit Before Tax)	Annual Turnover
1	FY2018 -19			
2	FY 2019-20			
3	FY 2020-21			

- Please attach Statutory Auditor Certified Financial Statement for each financial year (Mandatory).

Signature of the Applicant

Full Name of Applicant  
Seal & Date

  
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**Annexure-III**

**PERFORMANCE BANK GUARANTEE**

(To be stamped in accordance with Stamp Act)

Ref:.....

Date:.....

Bank Guarantee No.....

To  
Deputy  
Commissioner  
Pathankot  
Punjab

Sir,

WHERE AS ..... (Name of Bidder) here in after called "the Bidder" has undertaken,

In pursuance of Agreement dated, ..... (Here in after referred to as "the Agreement for Preparation of District Survey Report for District Pathankot. WHEREAS it has been stipulated in the said Agreement that the Bidder shall furnish a Performance Bank Guarantee ("the Guarantee") from a scheduled bank for the sum specified there in as security for implementing this PROJECT.

WHEREAS we \_\_\_\_\_ ("the Bank", which expression shall be deemed to include it successors and permitted assigns) have agreed to give the "Deputy Commissioner, S.A.S Nagar, Punjab" the Guarantee: THEREFORE, the Bank hereby agrees and affirms as follows:

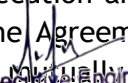
The Bank hereby irrevocably and unconditionally guarantees the payment of all sums due and payable by the Bidder to Deputy Commissioner, Pathankot, Punjab under the terms of the Agreement dated .... Provided, however, that the maximum liability of the Bank towards Deputy Commissioner, Pathankot, Punjab under this Guarantee shall not, under any circumstances, exceed INR 15,00,000/- in aggregate.

In pursuance of this Guarantee, the Bank shall, immediately upon the receipt of a written notice from Deputy Commissioner, Pathankot, Punjab in that behalf and without delay /demur or set off, pay to Deputy Commissioner, Pathankot, Punjab any and all sums demanded by Deputy Commissioner, Pathankot, Punjab limits specified above. A notice from Deputy Commissioner, Pathankot, Punjab to the Bank shall be sent by Registered Post (Acknowledgement Due) at the following address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attention Mr. \_\_\_\_\_,

This Guarantee shall come into effect immediately upon execution and shall remain in force for a period of 6 months beyond the validity of the Agreement. The Bank shall extend the Guarantee for a further period which may be mutually agreed by the bidder & Deputy Commissioner, Pathankot, Punjab. The Bank

  
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under the terms of this Guarantee shall not, in any manner what so ever, be modified, discharged, or otherwise affected by:

- a. Any change or amendment to the terms and conditions of the Contract or the execution of any further Agreements.
- b. Any breach or non-compliance by the Bidder with any of the terms and conditions of any Agreements/credit arrangement, present or future, between Bidder and the Bank.

The BANK also agrees that Deputy Commissioner, Pathankot, Punjab at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against the BIDDER and notwithstanding any security or other guarantee that Deputy Commissioner, Pathankot, Punjab may have in relation to the Bidder's liabilities. The BANK shall not be released of its obligations under these presents by reason of any act of omission or commission on the part of Deputy Commissioner, Pathankot, Punjab or any other indulgence shown by Deputy Commissioner, Pathankot, Punjab or by any other matter or thing whatsoever which under law would, but for this provision, have the effect of relieving the BANK.

This Guarantee shall be governed by the laws of India and the courts of P u n j a b & H a r y a n a shall have jurisdiction in the adjudication of any dispute which may arise hereunder.

Dated this.....day of... .... , 2022


Witness:

(Signature)  
(Name)

(Signature)  
(Name)

Bank Rubber  
Stamp (Official  
Address)

Designation with Bank Stamp

  
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**ANNEXURE-IV**

**Format of Power of Attorney for Authorized Signatory**

(On Non-Judicial Stamp Paper of Appropriate value and to be Notarized)

Know all men by these presents, we..... (name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorise Mr/Ms (name),..... son/daughter/wife of..... and presently residing at ....., who is holding the position of ....., as our true and lawful attorney (herein after referred to as the “Attorney”) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our application for submission of our bid and other documents for signing and submission of all applications, bids and other documents and writings, participate in Pre-Applications and other conferences and providing information/ responses to Deputy Commissioner, Pathankot representing us in all matters before the Deputy Commissioner, Pathankot, signing and execution of all Agreements and undertakings consequent to acceptance of our bid, and generally dealing with the Deputy Commissioner, Pathankot in all matters in connection with or relating to or arising out of our bid for the said Project and/ or upon award thereof to us and/or till the entering into Agreement with the Deputy Commissioner, Pathankot. AND we hereby agree to ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.


IN WITNESS WHEREOF WE, ....., THE ABOVE-NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS.....DAY OF ..... 2022.

For.....

(Signature, name, designation, and address) Witnesses:

- 1.
- 2.

(Notarized)

  
Executive Engineer/Pathankot.  
Drainage-cum-Mining &  
Geology Division, WRD,  
Dunigh Pathankot.



## Annexure-V

### Certificate Declaration regarding Blacklisting/Non-Blacklisting

(To be submitted on letterhead)

To  
Deputy  
Commissioner  
Pathankot  
Punjab

I/we, Proprietor/ Partner(s)/Director(s) of M/s ..... hereby declare that the agency/firm namely M/s..... has not been blacklisted or Debarred in the past by any organization from taking part in Government tenders.

Or

I / we, Proprietor/ Partner(s) / Director(s) of M/s..... hereby declare that the agency / firm namely M/s was blacklisted or debarred by any Government Department from taking part in Government tenders for a period of .... years with effect from the period is over on and Now the agency/firms entitled to take part in Government tender.


In case the above information is found false, I / we are fully aware that the tender/ contract will be rejected /cancelled, and Bank Guarantee shall be forfeited accordingly.

Authorized Signatory:

Name and title of Signatory:

Stamp of the Agency/ Firm:

Note: In case of proprietorship firm, certificate will be given by the proprietor, and in case of partnership firm, certificate will be given by all the partners and in case of limited company by all the Directors of the company or Company Secretary on behalf of all directors.

  
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**THE SEALED QUOTATION**

Quotation (in INR) of the project for the preparation of DSR upto its approval from SEIAA as per the 2016 & 2020 guidelines issued by MOEF&CC (on lump sum basis)	Rs.....
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Signature of the Applicant

Full Name of Applicant

Seal & Date